OFFICE OF THE CHIEF SECRETARY
GOVT OF NCT OF DELHI
11 SEP 2026
R & I BRANCH
GOVT. OF NCT OF DELHI
16 SEP 2026
Diary No GAD/2026/37208

आज़ादी का अमृत महोत्सव
संजीव चोपड़ा
सचिव
SANJEEV CHOPRA
SECRETARY

भारत सरकार
खाद्य एवं सार्वजनिक वितरण विभाग
उपभोक्ता मामले, खाद्य और सार्वजनिक वितरण मंत्रालय
कृषि भवन, नई दिल्ली-110 001
GOVERNMENT OF INDIA
DEPARTMENT OF FOOD & PUBLIC DISTRIBUTION
MINISTRY OF CONSUMER AFFAIRS
FOOD AND PUBLIC DISTRIBUTION
NEW DELHI-110 001
Tel.: 011-23382349, Fax : 011-23386052
E-mail secy-food@nic.in

D.No. 21(2)/2024-CompCell(pt)
Dated:10.09.2026

Dear Rajeev,

You are aware of the rightful targeting exercise initiated in 2024 to identify and delete, following due process, the ineligible PMGKAY beneficiaries. This is to intimate the operationalisation of the Rightful Targeting Dashboard 2.0 (RT V2), which supersedes RT V1, and to seek urgent action by the UT Government on the cases flagged therein.

Under the Rightful Targeting exercise initiated last year, **6.22 lakh NFSA beneficiaries** were flagged in **Delhi**, against which, **1.07 lakh beneficiaries** have so far been deleted by the UT. In particular, **1.71 lakh** higher income beneficiaries have been flagged out of which **1.55 lakh** cases have been retained by the UT. These cases may be further examined for its justification to continue.

R & I Branch
F & S, GNCTD
Dy. No.- 4182
Date.- 18/9/2026

2. Methodology adopted in RT V2

(a) All cases flagged under RT V1 which are still pending action by the UT have been carried forward to RT V2, thereby ensuring continuity of the exercise and that no pending case from RT V1 is lost or omitted during the transition.

(b) The land-holding criterion, which was earlier derived from PM-KISAN data, has been excluded from RT V2 for the present. The criterion will be reinstated shortly once integration with AgriStack/Farmer ID-linked land records is completed.

4351
21/9/26
02:55PM

3. KPIs and thresholds in RT V2

RT V2 flags **12.90 lakh** beneficiary records against the Key Performance Indicators (KPIs) as mentioned in the annexure. UT is requested to examine the flagged cases and undertake necessary field verification and take appropriate action—deletion where the beneficiary is found ineligible, or retention where eligibility is established and justified.

It is requested that necessary action should be undertaken on all flagged cases **by 15th October 2026**, following due process.

4. Your **personal attention is** requested to ensure that the concerned officials in the UT are adequately sensitised to the exercise to ensure timely completion.

Warm regards,

Yours sincerely,

(Sanjeev Chopra)

Shri Rajeev Verma
Chief Secretary, Govt. of NCT of Delhi
Delhi Secretariat, I.P.Estate, New Delhi-110002.

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Annexure

Fresh cases flagged under RT V2 KPIs where only beneficiary will be affected:

KPI	Description	Flagged Cases	% of UT Total
Silent Beneficiaries	Beneficiaries who haven't lifted their ration consecutively at FPS for 6 months and more	8,14,187	63.10%
Aadhaar Status	Beneficiaries whose Aadhaar is cancelled due to death or other reasons	33,773	2.60%
Duplicate Beneficiaries	Beneficiaries with same aadhaar number present in the system	65,692	5.10%
RC Member Above 100 Yrs	Beneficiaries whose age has crossed 100 years as per PDS database	472	0.01%
Single Member <18 Yrs	Beneficiaries below the age of 18 years.	23	0.01%

Fresh cases flagged under RT V2 KPIs where entire RC will be affected:

KPI	Description	Flagged Cases	% of UT Total
Income Group (CBDT + EPFO)	Beneficiaries who have higher income above the eligibility criteria. ##	2,44,152	18.90%
Vehicle Ownership (MoRTH)	Individual beneficiaries with private 4- wheeler vehicle	66,897	5.20%
Gross Turnover (GSTN)	Beneficiaries with Gross turnover more than Rs 25 lakhs annually	35,436	2.70%
Individual as Director (MCA)	Beneficiaries who are possessing Director Identification Number (DIN) in Indian firms###	22,899	1.80%
Railways	One of the members of the Household employed with Indian Railways	0	0.00%
PFMS	One of the members of the Household is Central Government employee	5,685	0.40%
Postal	One of the members of the Household employed with Indian Postal Department	860	0.10%
Grand Total		12,90,076	100.00%

##CBDT: Beneficiaries having income more than Rs 6 lakhs as filed in their income tax return.

EPFO: Beneficiaries whose EPF wages are more than the UT/UT prescribed income limit.

In case of members who are directors in FPOs and possessing DIN, they may be ignored for verification under this KPI.

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safs.delhi < safs.delhi@delhi.gov.in >

Fwd: Request for sharing of SmartPDS portal link for circle-wise verification of cases flagged under Rightful Target V2 (RTV2) KPIs

praveen srivastava < safs.delhi@delhi.gov.in >

Tue, 22 Sep 2026 6:00:06 PM +0530

To "Meenu"<m_arora@nic.in>,"Vineet Pruthi"<v.pruthi@nic.in>

Cc "Sh. Prashant Goyal"<cfood@nic.in>,"Sandeep Mishra"<spl-cfs@delhi.gov.in>,"Aditya Kumar"<aditya.asthana@delhi.gov.in>,"mebansal" <mebansal@deloitte.com>,"amarnath"<amarnath@deloitte.com>,"devsethiext" <devsethi.ext@deloitte.com>,"fcs20mukesh" <fcs20mukesh@gmail.com>,"swatantra.yadav" <swatantra.yadav@delhi.gov.in>,"Seema Rani"<seema.ranilnh@delhi.gov.in>

Madam /Sir

It is requested to provide the necessary flagged data in the RCMS portal for Delhi State as per Right Full Target -II mentioned in the letter D No. 2192/2024-CompCell (Pt.) dated 10-09-2026 by the Secy Food and Public Distribution, Govt of India to Delhi State.

Once the data/ information is made available on RCMS portal, the concerned officials will be directed for the needful scrutiny as required.

Thanks and Regards,

Praveen Kumar Srivastava
Deputy Director (IT)
Food & Supplies Department

========== Forwarded message ==========
From: seema Rani <seema.rani21@delhi.gov.in>
To: "praveen srivastava"<safs.delhi@delhi.gov.in>
Date: Tue, 22 Sep 2026 16:28:04 +0530
Subject: Request for sharing of SmartPDS portal link for circle-wise verification of cases flagged under Rightful Target V2 (RTV2) KPIs
========== Forwarded message ==========

Sir/Mam

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
DEPARTMENT OF FOOD, SUPPLIES & CONSUMER AFFAIRS
'K' BLOCK VIKAS BHAWAN, NEW DELHI-110002
(INFORMATION TECHNOLOGY BRANCH)

F.2 (123)/F&S/IT/P.F-III/420 Dated:- 22/07/2026

ORDER

Sub:- Cancellation of Ration Cards and Beneficiaries under the Blocked status of Rightful Targeting Dashboard.

Entire Ration cards and beneficiaries under 'Blocked Status of Rightful Targeting Dashboard' categories I, II, III and IV as detailed below, shall be cancelled/deleted.

Blocked Category	Description	Count
Entire Ration Card cancellation		
I	Blocked Ration Cards where income as per CBDT is more than six lakh (6 lakh) of one or more members in the family.	1,44,075 Ration Cards comprising of 6,47,473 beneficiaries
II	Silent beneficiaries (not lifting ration for more than 12 months)	35,750 Ration Cards comprising of 97,634 beneficiaries
Beneficiaries' cancellation		
III	Deceased Aadhaar status due to the death of the beneficiary.	4,987 beneficiaries.
IV	Duplicate beneficiary registered in other state	20,391 beneficiaries.

Total number of Ration Card **1,79,825** (1,44,075+35,750) comprising total beneficiaries 7,45,107 (6,47,473+97,634) under category I and II and **25,378** (4,987+20,391) beneficiaries under category III and IV are to be cancelled/deleted through system at HQ level.

This issues with the approval of the Competent Authority.

Special Commissioner, F&S Deptt.

Copy to:-

1. ACS-cum-Commissioner, Food & Supply Department, GNCTD
2. Secy. to the Hon'ble Minister, Food & Supply Department, GNCTD
3. Assistant Commissioner (IT/Policy), Food & Supply Department, GNCTD
4. Dy. Director (IT) for uploading on Department website.
5. Guard file.

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OFFICE OF THE COMMISSIONER (F&S)
Dy. Despatch No. 934
Date 29/10/26
Govt. of N.C.T. of Delhi

No. 21(2)/2024-CompCell(pt)
Government of India
Ministry of Consumer Affairs, Food and Public Distribution
Department of Food and Public Distribution
******

Krishi Bhawan, New Delhi – 110001
Dated: 29.10.2026

Special Commissioner (F&S)
Diary No. 4897
Date 30/10/26

To

The Principal Secretary/Secretary,
Department of Food & Civil Supplies,
All State Governments/UT Administrations.

Subject: Circulation of Standard Operating Procedure (SOP) for the Rightful Targeting (RT) exercise – reg.

Sir/Madam,

I am directed to refer to the ongoing Rightful Targeting (RT) exercise, including RT Version 2.0, undertaken to facilitate the verification of beneficiary eligibility under the National Food Security Act (NFSA), 2013.

2. In order to ensure a systematic and consistent approach to the exercise across all States/UTs, the Standard Operating Procedure (SOP) for the RT exercise is enclosed for necessary action.

3. All States/UTs are requested to undertake the verification of flagged cases in accordance with the enclosed SOP, ensure reconciliation of discrepancies, wherever identified, and timely update the status of every flagged case on the ATR module of the RT V2 Dashboard. The cases flagged through the exercise may not be treated as conclusive evidence of ineligibility, and any consequential action shall be taken only after due verification in accordance with the applicable provisions and prescribed procedure.

4. The designated State/UT nodal officer may coordinate the exercise with the concerned district and field-level authorities and ensure timely completion of the prescribed activities. The status of implementation, including the number of cases examined, cases requiring further verification and action taken, may be maintained and furnished to this Department as and when prescribed.

5. The cooperation of all States/UTs is solicited for effective implementation of the exercise.

6. This issues with the approval of the Competent authority.

Encl.: Standard Operating Procedure (SOP) for the Rightful Targeting (RT) exercise.

Yours faithfully,

(Virendar Singh)
Under Secretary to the Govt. of India
Tele: 011-23073798

Copy to :- PPS to JS (PD, BP, NFSA and DG)/PS to Director (DG & PG)

STANDARD OPERATING PROCEDURE

for Verification of, and Action on, Cases Flagged under the

Rightful Targeting Version 2 (RT V2) Dashboard

(For Food & Civil Supplies Departments of all States/UTs)

Particulars	Details
Document	SOP for verification and action on RT V2 flagged cases
Version / Date	Version 1.0 / October 2026
Issued by	Department of Food & Public Distribution (DFPD), Government of India
Applicable to	Food & Civil Supplies / Food & Consumer Affairs Departments of all States/UTs and the district, tehsil/block and field functionaries designated by them
Legal framework	National Food Security Act, 2013 (NFSA); Targeted Public Distribution System (Control) Order, 2015; respective State/UT PDS Control Orders and notified inclusion/exclusion criteria

Contents

1. Introduction and Purpose
2. Basics of Rightful Targeting
3. Key Performance Indicators (KPIs) of RT V2
4. Action as per State/UT Control Orders and Inclusion/Exclusion Criteria
5. Household-level Action under Specified KPIs
6. Verification of Flagged Cases
7. Action Taken Reporting (ATR)
8. Safeguards
9. Roles and Responsibilities
10. Monitoring and Review

Annexure I – KPI-wise Verification Checklist

Annexure II – Format of Field Verification Report

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1. INTRODUCTION AND PURPOSE

1.1 The Department of Food & Public Distribution (DFPD) has operationalised the **Rightful Targeting Version 2 (RT V2) Dashboard**, a data-driven beneficiary analytics platform which integrates beneficiary records available in the Central Repository (populated from the Ration Card Management Systems (RCMS) of States/UTs) with datasets received from various Central Ministries/Departments, so as to identify beneficiaries under the National Food Security Act, 2013 (NFSA) whose eligibility requires verification.

1.2 This Standard Operating Procedure (SOP) lays down the procedure to be followed by States/UTs for:

(a) understanding the Key Performance Indicators (KPIs) on the basis of which cases have been flagged;

(b) verification of flagged cases, including field verification;

(c) taking appropriate action strictly in accordance with the respective State/UT Control Orders and notified inclusion/exclusion criteria; and

(d) reporting of action taken through the Action Taken Report (ATR) module of the RT V2 Dashboard.

1.3 The SOP is applicable to the Food & Civil Supplies Departments of all States/UTs and to all district, sub-divisional, tehsil/block and field-level functionaries designated by the State/UT Government for the purpose.

2. BASICS OF RIGHTFUL TARGETING

2.1 Concept

2.1.1 Rightful Targeting refers to the continuous, evidence-based validation of the NFSA beneficiary database so that subsidised foodgrains reach the households for whom they are intended. It has two inseparable objectives: **exclusion of ineligible beneficiaries/households** and **inclusion of eligible households** awaiting coverage within the State/UT's NFSA coverage.

2.1.2 Under Section 10 of the NFSA, identification of eligible households, i.e., Antyodaya Anna Yojana (AAY) and Priority Households (PHH), is the responsibility of the State Government/UT Administration as per the criteria framed by it. The TPDS (Control) Order, 2015 further requires States/UTs to review the lists of eligible households periodically for deletion of ineligible households and inclusion of eligible households. Rightful Targeting **supplements, and does not substitute**, this statutory responsibility of States/UTs.

2.2 From RT V1 to RT V2

2.2.1 RT V2 is the latest evolution of the Rightful Targeting initiative which was successfully executed last year. Compared with the earlier version, it integrates a larger set of Ministry/Department datasets, introduces additional KPIs, provides visibility at National, State, District, Tehsil and Village levels, and integrates an ATR framework for tracking action on each flagged case.

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2.3 How Cases are Flagged

2.3.1 Cases on the RT V2 Dashboard are generated through the following process:

(i) **Beneficiary data:** Ration card and member-level records are drawn from the Central Repository, which is populated with data shared by States/UTs from their RCMS.

(ii) **External datasets:** Datasets are obtained from CBDT (Income Tax), PFMS, MCA, GSTN/CBIC, MoRTH (Vahan), EPFO, Agri Stack (MoA&FW), Department of Posts, Ministry of Railways, Ministry of Defence and UIDAI.

(iii) **Data matching:** Beneficiary records are matched with these datasets using pre-defined matching criteria, principally Aadhaar-based hashed identifiers.

(iv) **KPI identification:** Matched records satisfying the pre-defined thresholds of each KPI are identified as flagged cases strictly according to respective State's inclusion/exclusion criteria. Internal indicators (age, de-duplication, silent/non-lifting, etc.) are computed from the Central Repository itself.

(v) **Standardisation and consolidation:** All flagged records are converted into a common structure (department, KPI, indicator, value, State, District, Tehsil, Village) and consolidated into an Inter-Ministry Master dataset.

(vi) **Visualisation and action:** The consolidated dataset is published on the Tableau-based RT V2 Dashboard, from which States/UTs access flagged cases, verify them and report action through the ATR module.

2.4 Nature of a Flag

2.4.1 A flag on the RT V2 Dashboard is an **indication that a beneficiary record requires verification**; it is not, by itself, a determination of ineligibility. Final determination rests with the competent authority of the State/UT. Accordingly:

(a) no beneficiary or household shall be deleted solely on the basis of a flag, without verification in terms of this SOP and the procedure of the State/UT; and

(b) conversely, no case found to be correctly flagged and attracting the State/UT's exclusion criteria shall be retained without recorded reasons approved by the competent authority.

2.5 Access to the Dashboard

2.5.1 Authorised officers of States/UTs access the RT V2 Dashboard through the login credentials provided by DFPD. Data can be drilled down from State to District, Tehsil and Village levels, and case-level details (Ration Card number, Member ID, beneficiary name, FPS, KPI, indicator and KPI-specific value) are available for verification on the SMART PDS RCMS module/State RCMS module.

3. KEY PERFORMANCE INDICATORS (KPIS) OF RT V2

3.1 RT V2 comprises fifteen KPIs. For the purpose of action, these are grouped into two categories:

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(a) **Category A – Economic and employment indicators (household-level action):** KPIs that indicate the economic status, assets or employment of a member, which determine the eligibility of the household as a whole.

(b) **Category B – Beneficiary-record indicators (member-level action):** KPIs that indicate the existence, identity, age or activity of an individual member record.

3.2 The KPIs, the criteria on which beneficiaries are flagged, and the unit of action are summarised in Table 1.

Table 1: KPIs of the RT V2 Dashboard

S. No.	KPI (Data Source)	Flagging Criterion	What it Indicates	Unit of Action
Category A – Economic and Employment Indicators				
A1	Income Tax (CBDT)	Beneficiary matched with Income Tax records with annual income above ₹6 lakh	Income above threshold	Household
A2	EPFO Data Matching (EPFO)	Active EPF subscription, salaried employment and income above ₹1.8 lakh per annum	Organised-sector salaried employment	Household
A3	Vehicle Ownership (MoRTH – Vahan)	Beneficiary matched as owner of a registered 4 wheeler individual motor vehicle	Asset ownership	Household
A4	Company Directorship (MCA)	Beneficiary holding an active directorship in a company registered with MCA	Corporate/business association	Household (see para 6.4 for FPOs)
A5	Land Holding (Agri Stack, MoA&FW)	Beneficiary linked to Agri Stack land records;	Landholding	Household (where applicable under State criteria)
A6	Government Employee – PFMS	Beneficiary matched with Government employee records in PFMS	Government employment	Household
A7	Government Employee – Railways	Beneficiary matched with Railway personnel records	Government employment	Household

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A8	Government Employee – Defence	Beneficiary matched with Defence personnel records	Government employment	Household
A9	Government Employee – Postal	Beneficiary matched with Department of Posts employee records	Government employment	Household
A10	Gross Turnover (GSTN)	Beneficiary associated with an active GST registration having annual turnover above ₹25 lakh	Registered business activity above threshold	Household
Category B – Beneficiary-record Indicators				
B1	Deceased Beneficiary (UIDAI)	Beneficiary reported as deceased in UIDAI-linked records	Possible death of member	Member
B2	Beneficiaries above 100 Years (Central Repository)	Recorded age of the beneficiary exceeds 100 years	Possible death, or date-of-birth error	Member
B3	Duplicate Beneficiary (Central Repository)	Same beneficiary appearing more than once, within the State or across States	Duplicate registration	Member (duplicate record)
B4	Silent Beneficiary (Central Repository – sale data)	Beneficiary has not lifted ration for more than six months	Possible migration, death, duplication or inactive record	Member / Ration card, as verified
B5	Single-member AAY below 18 Years (Central Repository)	AAY ration card with a single member aged below 18 years	Possible date-of-birth error or incorrect card composition	Ration card

3.3 **KPI value:** For each flagged case, the Dashboard displays the indicator and a KPI-specific value (for example, income band, vehicle class, landholding category, employing organisation or turnover band). This value shall be used by the verifying officer to prioritise and focus verification.

3.4 **Multiple flags:** A beneficiary, or different members of the same household, may be flagged under more than one KPI. Such cases indicate a higher probability of ineligibility and shall be verified on priority, in a consolidated manner, ration card-wise.

3.5 **Thresholds:** The thresholds indicated above are analytical thresholds adopted by DFPD for uniform national identification of cases. They do not override the inclusion/exclusion criteria notified by the State/UT (see Section 4).

4. ACTION AS PER STATE/UT CONTROL ORDERS AND INCLUSION/EXCLUSION CRITERIA

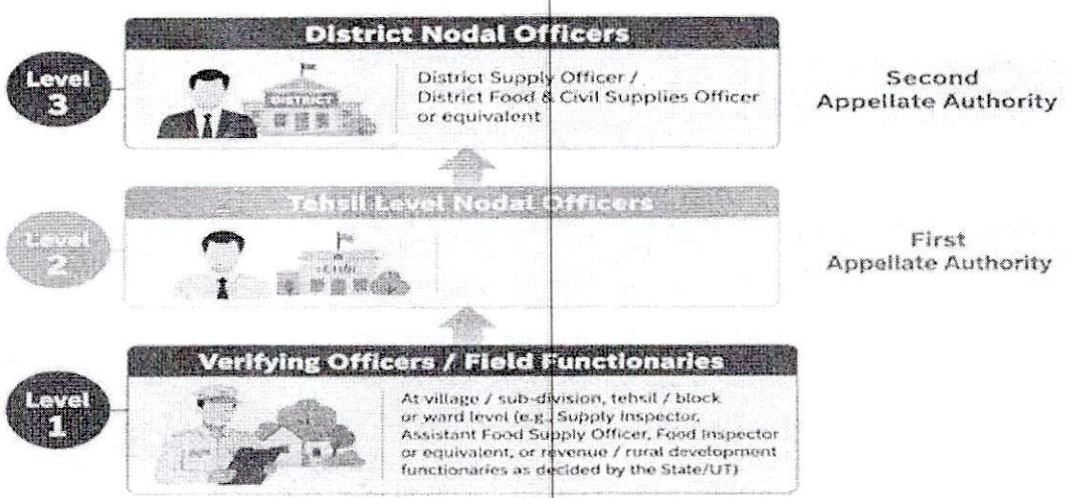
4.1 As identification of eligible households under Section 10 of the NFSA vests with States/UTs, the inclusion and exclusion criteria vary across States/UTs. **All action on flagged cases**, including deletion of a member, cancellation of a ration card, correction of records or retention, **shall be taken strictly in accordance with the respective State/UT PDS Control Order, the inclusion/exclusion criteria notified by the State/UT Government, and the procedures prescribed by it.**

4.2 Where the State/UT criterion for a parameter differs from the DFPD analytical threshold, the State/UT criterion shall prevail. For example, where a State excludes households owning more than a specified area of land, flagged cases below that area shall be closed as "Verified – Eligible, not to be removed", after confirming that no other exclusion criterion is attracted.

4.3 Where a parameter does not form part of the State/UT's exclusion criteria at all (e.g., land holding, or a particular class of vehicle), the case may be closed as "Verified – Eligible, not to be removed" with the specific reason recorded, after verifying that the household does not attract any other exclusion criterion.

4.4 Where a household is found ineligible for the category held but eligible for another NFSA category under the State/UT criteria (e.g., ineligible for AAY but eligible as PHH), the card shall be converted to the appropriate category rather than cancelled. This activity should be carried strictly as per the ceiling defined both for PHH and AAY under NFSA'13.

4.5 Before deletion of a member or cancellation of a ration card, the household shall be given notice of at least 30 days(or as decided by the respective State/UT Government) and a reasonable opportunity of being heard to one higher authority or as per following escalation matrix or as per the procedure of the State/UT, and the decision shall be recorded in a reasoned order. The household shall be informed of the grievance redressal mechanism available under Sections 14 and 15 of the NFSA, including the District Grievance Redressal Officer (DGRO). The proposed escalation matrix by the Department is as follows:



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4.6 Coverage released on deletion of ineligible beneficiaries shall be utilised for inclusion of eligible households awaiting coverage, within the NFSA coverage ceiling of the State/UT and as per its procedure.

5. HOUSEHOLD-LEVEL ACTION UNDER SPECIFIED KPIS

5.1 Eligibility under the NFSA is determined at the level of the household. The income, employment or assets of any one member determine the economic status, and hence the eligibility, of the household as a whole. Accordingly, **for the KPIs listed in Table 2, where the flagged beneficiary is verified to be correctly flagged and the parameter attracts exclusion under the State/UT's criteria, action shall be taken against the entire household, i.e., the ration card, and not merely against the flagged beneficiary.**

Table 2: KPIs requiring household (ration card)-level action

S. No.	KPI	Parameter attracting household-level action
1	Income Tax (CBDT)	Income of any member above the threshold under State/UT criteria
2	EPFO	Any member in salaried employment with active EPF subscription, as per State/UT criteria
3	Vehicle Ownership (MoRTH)	Ownership of a vehicle of the class excluded under State/UT criteria by any member
4	MCA (Director)	Active directorship of any member in a company (subject to para 6.4 in respect of FPOs)
5	Land Holding (Agri Stack)	Total household landholding above the ceiling, if land holding is a criterion of the State/UT
6	Government Employee (PFMS, Railways, Defence, Postal)	Any member in Government employment, as per State/UT criteria
7	GSTN	Any member associated with a GST-registered business with annual turnover above ₹25 lakh

5.2 Deletion of only the flagged member, while retaining the remaining members on the same ration card, shall **not** be treated as compliance in respect of the KPIs at Table 2. The action taken in RCMS shall cover all members of the ration card, and the ATR shall reflect the same.

5.3 **Illustration:** A PHH ration card has five members. One member is flagged under the EPFO KPI. On verification, the member is found to be in regular salaried employment, which is an exclusion criterion of the State. The entire ration card, covering all five members, shall be excluded/cancelled as per the State procedure, and not merely the flagged member.

5.4 For the Category B KPIs mentioned in Table 1, action shall ordinarily be confined to the concerned member record, except where the member is the sole member of the card, or where verification reveals that the ration card as a whole is bogus, duplicate or ineligible.

6. VERIFICATION OF FLAGGED CASES: These are suggestive in nature

6.1 Administrative Set-up

6.1.1 Verification of flagged cases shall be carried out through the administrative set-up defined by the respective State/UT Government. Each State/UT shall, by order, designate:

(a) a **State Nodal Officer** for RT;

(b) **District Nodal Officers** (District Supply Officer/District Food & Civil Supplies Officer or equivalent);

(c) **verifying officers/field functionaries** at sub-division, tehsil/block or ward level (e.g., Supply Inspector, Assistant Food Supply Officer, Food Inspector or equivalent, or revenue/rural development functionaries as decided by the State/UT); and

(d) the **reviewing and approving authority** competent to order deletion, cancellation, conversion or retention.

6.2 Steps in Verification

6.2.1 **Step 1 – Desk review:** The District Nodal Officer shall download the flagged cases from the Dashboard (district/tehsil/village-wise) and:

(a) consolidate the cases ration card-wise, identifying cards with multiple flags;

(b) check in RCMS whether the beneficiary/card has already been deleted or corrected, and update the ATR accordingly;

(c) allocate cases to verifying officers; and

(d) update the ATR status of allocated cases to "Not Verified – Investigation under Progress".

6.2.2 **Step 2 – Collection of documentary evidence:** The field functionary may obtain certified copies of relevant records **from the District offices, the Tehsil offices, or from the beneficiary himself/herself**, as deemed fit, for conducting the verification.

6.2.3 **Step 3 – Field verification:** The field functionary shall visit the household, establish the identity of the flagged beneficiary and the composition of the household, examine the documents, make local enquiry where required, and record the findings in the verification report as per the format prescribed by the State/UT. Where the State/UT has a mobile application for verification, geo-tagged photographs(wherever available) may be captured.

6.2.4 **Step 4 – Review and decision:** The verification report, with documents, shall be placed before the reviewing/approving authority, who shall decide the case in accordance with Sections 4 and 5, after following the procedure at para 4.5, and pass a reasoned order.

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6.2.5 **Step 5 – Action and reporting:** The decision shall be implemented in RCMS (deletion/cancellation/conversion/correction) and the ATR status updated on the Dashboard, as per Section 7.

6.3 Strict Scrutiny of Income Tax Cases

6.3.1 Cases flagged under the Income Tax KPI shall be subjected to **strict scrutiny**. In particular:

(a) a flagged case shall be retained only on the basis of documentary evidence (e.g., Income Tax Return acknowledgement or other income tax records for the relevant year(s)); a self-declaration of the beneficiary shall not by itself be sufficient for retention;

(b) claims of identity mismatch, misuse of PAN, or non-recurring income shall be examined only on documentary evidence, and the basis of acceptance or rejection recorded in writing;

6.4 Directors of Farmer Producer Organisations (FPOs) flagged under MCA KPI

6.4.1 Farmer Producer Organisations are registered as Producer Companies under the Companies Act, 2013, and their directors are frequently small and marginal farmers. Directorship of an FPO, by itself, is not indicative of an economic status warranting exclusion.

6.4.2 Accordingly, where a beneficiary flagged under the MCA KPI is found to be a director of an FPO/Producer Company, **verification and action shall be taken on the basis of all KPIs and all parameters of the State/UT's inclusion/exclusion criteria (income, employment, landholding, vehicle ownership, etc.), and not solely on the basis of the MCA KPI.** Where no other exclusion criterion is attracted, the case shall be closed as "Verified – Eligible, not to be removed" with the remark "FPO Director".

6.5 Other Category A KPIs

6.5.1 **Government employees (PFMS, Railways, Defence, Postal):** Employment shall be confirmed through a certificate from the employing office or salary slip. The nature of employment (regular, contractual, honorarium-based, etc.) shall be examined against the State/UT criteria.

6.5.2 **Vehicle ownership:** The vehicle class and category shall be verified from the Registration Certificate or the Registering Authority, and examined against the State/UT criteria (including any exemption for vehicles used for livelihood, where so provided). A claim of transfer of ownership shall be accepted only if duly recorded with the Registering Authority.

6.5.3 **Land holding:** Applicable only where land holding is a criterion of the State/UT. The total landholding of all members of the household shall be computed from the Record of Rights obtained from the Tehsil office and compared with the State/UT ceiling.

6.5.4 **EPFO and GSTN:** EPFO cases shall be verified from the UAN service history or employer certificate; GSTN cases from the GST registration certificate and returns. Cancellation of GST registration prior to the reference period may be considered on documentary evidence.

6.6 Category B KPIs

6.6.1 **Deceased (UIDAI):** As UIDAI-linked deceased status may be confirmed through the death certificate issued by the Registrar of Births and Deaths, or local enquiry where the certificate is not

available, in order to minimize errors and prevent wrongful marking of individuals as deceased in UIDAI records. On confirmation, the member shall be deleted; where the deceased was the Head of Family, the Head of Family shall be changed as per State procedure; where he/she was the sole member, the card shall be cancelled. Where the beneficiary is found alive, the case shall be closed as "Verified – Eligible, not to be removed", preferably after e-KYC.

6.6.2 **Above 100 Years:** The existence of the beneficiary shall be confirmed physically or through e-KYC. Where alive and the age is correct, the case shall be retained; where the date of birth is incorrect, it shall be corrected in RCMS; where the beneficiary is deceased, action shall be taken as at para 6.6.1.

6.6.3 **Duplicate:** The valid record (where the beneficiary actually resides and draws ration) shall be retained and the duplicate record(s) deleted. In cases of inter-State duplication, the State Nodal Officer shall coordinate with the counterpart State. Beneficiaries may be informed that, under One Nation One Ration Card (ONORC), entitlements can be drawn from any FPS in the country, obviating the need for more than one ration card. Further, necessary action to be taken as per the TPDS Control Order, 2025 dated 22.07.2025.

6.6.4 **Silent Beneficiary:** Field verification shall ascertain whether the beneficiary exists, has died, has migrated permanently and been registered elsewhere, or is a duplicate. Genuine beneficiaries, particularly elderly persons, persons with disabilities and other vulnerable persons, shall be facilitated to resume drawing their entitlement (including through e-KYC or any nominee mechanism provided by the State/UT). If, despite all these factors, the beneficiary is holding a ration card and is not availing the entitled food grains, e-KYC should again be conducted of the said beneficiary within 3 months window and necessary action to be taken as per the TPDS Control Order, 2025 dated 22.07.2025.

6.6.5 **Single-member AAY below 18 Years:** It shall be verified whether the case arises from a date-of-birth error (to be corrected), from incorrect card composition (to be corrected), or is a genuine case of a destitute/orphan minor, which shall be dealt with as per the State/UT policy, without depriving a genuinely eligible minor of entitlement.

7. ACTION TAKEN REPORTING (ATR)

7.1 The status of every flagged case shall be updated on the ATR module of the RT V2 Dashboard as per Table 3.

Table 3: ATR Status Codes

S. No.	ATR Status	When to be used
1	NOT VERIFIED – NOT INITIATED	Default status; verification not yet commenced
2	NOT VERIFIED – INVESTIGATION UNDER PROGRESS	Case allocated and verification under way

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3	VERIFIED – NOT ELIGIBLE	Case verified as correctly flagged and attracting State/UT exclusion criteria; deletion/cancellation/conversion carried out in RCMS
4	VERIFIED – ELIGIBLE, NOT TO BE REMOVED	Case verified and household found eligible under State/UT criteria; retained with recorded reasons

7.2 Remarks shall be mandatory for every case closed as "Verified – Eligible, not to be removed", indicating the reason (e.g., parameter not an exclusion criterion of the State/UT; value below State/UT threshold; FPO Director; beneficiary found alive; identity mismatch established; data error corrected).

7.3 The ATR status shall be consistent with the action taken in RCMS, which in turn shall be reflected in the Central Repository. For the KPIs at Table 2, the deletion/cancellation shall be reflected in respect of all members of the ration card.

7.4 Verification and ATR updation shall be completed within the timelines prescribed by DFPD from time to time.

8. SAFEGUARDS

8.1 **Data confidentiality:** Data accessed from the RT V2 Dashboard shall be used solely for verification under this SOP. Lists of flagged individuals shall not be publicly displayed or shared with unauthorised persons, and access shall be restricted to authorised officers. Handling of data shall conform to the Aadhaar Act, 2016 and the Digital Personal Data Protection Act, 2023.

8.2 **Vulnerable groups:** Particular care shall be exercised in respect of AAY households, Particularly Vulnerable Tribal Groups (PVTGs), persons with disabilities, destitute and elderly persons living alone, and other vulnerable groups, to ensure that no eligible household is excluded.

8.3 **Probity:** Any complaint of harassment, coercion or rent-seeking in the course of verification shall be enquired into and dealt with strictly.

8.4 **Grievance redressal:** Households aggrieved by any action may approach the State/UT grievance redressal mechanism, including toll-free helplines (1967/1800-series), online grievance portals and the DGRO.

8.5 **Restoration:** Where a deletion is subsequently found to be erroneous, the beneficiary/household shall be restored expeditiously.

9. ROLES AND RESPONSIBILITIES

Table 4: Roles and Responsibilities

Functionary	Responsibilities

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DFPD (Government of India)	Data integration with Ministries/Departments; generation and periodic refresh of flagged cases on the RT V2 Dashboard Provision of Dashboard access to States/UTs; national-level monitoring and review
State/UT Food Department (State Nodal Officer)	Issue State-specific orders designating functionaries and the verification procedure Ensure action as per State Control Order and criteria; coordinate inter-State duplicates Monitor district-wise progress and ensure ATR updation; conduct test-checks
District Nodal Officer (DSO/DFSO)	Download and allocate cases; desk review in RCMS Supervise field verification; place cases before the competent authority Ensure RCMS action and ATR updation
Verifying Officer / Field Functionary	Collect certified copies from District/Tehsil offices or the beneficiary Conduct field verification and prepare verification report (Annexure II)
Reviewing / Approving Authority	Examine verification reports; ensure natural justice Pass reasoned orders on deletion, cancellation, conversion or retention

10. MONITORING AND REVIEW

10.1 The District Nodal Officer shall review progress at least fortnightly, and the State Nodal Officer at least monthly, using the State, District and ATR views of the Dashboard.

10.2 DFPD will review the progress of States/UTs periodically on the basis of the ATR status reflected on the Dashboard, with particular attention to the pendency of cases under "Not Verified" statuses and the proportion of Category A cases retained.

10.3 States/UTs shall conduct random test-checks of cases closed as "Verified – Eligible, not to be removed", especially under the Income Tax and Government employee KPIs, to ensure quality of verification.

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Sir/Madam,

Please find attachment(s) on subject cited above for your kind information and necessary action.

Thanks & Regards
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Cc: "praveen srivastava"<safs.delhi@nic.in>, "Aditya Kumar" <aditya.asthana@delhi.gov.in>, "swatantra.yadav"<swatantra.yadav@delhi.gov.in>, "seema Rani"<seema.rani21@delhi.gov.in>, "accentralfs01" <accentralfs01@gmail.com>, "accentralnorth"<accentralnorth@gmail.com>, "aceastzone"<aceastzone@yahoo.com>, "acnewdelhi0808" <acnewdelhi0808@gmail.com>, "acnorthzone"<acnorthzone@gmail.com>, "AC NE" <acne5453@gmail.com>, "acnwfs"<acnwfs@gmail.com>, "acolddelhifs" <acolddelhifs@gmail.com>, "outernorthfs"<outernorthfs@gmail.com>, "AC South" <acsouthfs@gmail.com>, "acsoutheast7"<acsoutheast7@gmail.com>, "acsouthwestdwarka1"<acsouthwestdwarka1@gmail.com>, "Assistant Commissioner West"<acwest-fs@delhi.gov.in>, "acwestfs"<acwestfs@gmail.com>
Date: Wed, 04 Nov 2026 16:47:44 +0530
Subject: Circulation of Standard Operating Procedure (SOP) for the Rightful Targeting (RT) exercise-reg.
========== Forwarded message ==========

With Regards,
IT Branch
Department of Food, Supplies and Consumer Affairs

Madam / Sir,

Please find the attachment on the subject cited above.

With Regards,
IT Branch
Department of Food, Supplies and Consumer Affairs

1 Attachment(s)

Circulation of SOP for Rightful …
6 MB

mailer-daemon@mail.mgovcloud.in < mailer-daemon@mail.mgovcloud.in >

Wed, 04 Nov 2026 4:49:55 PM +0530

To "apfs.delhi"<apfs.delhi@delhi.gov.in>

This message was created automatically by mail delivery software.
A message that you sent could not be delivered to one or more of its recipients.
This is a permanent error.

fsovikaspuri31@gmail.com, ERROR CODE :550 - 5.1.1 The email account that you tried to reach does not exist. Please try
5.1.1 double-checking the recipient's email address for typos or
5.1.1 unnecessary spaces. For more information, go to
5.1.1 https://support.google.com/mail/?p=NoSuchUser d2e1a72fcca58-8b09772093dsi3799761b3a.207 - gsmtp

fso33@gmail.com, ERROR CODE :550 - 5.1.1 The email account that you tried to reach does not exist. Please try
5.1.1 double-checking the recipient's email address for typos or
5.1.1 unnecessary spaces. For more information, go to
5.1.1 https://support.google.com/mail/?p=NoSuchUser d2e1a72fcca58-8b09772093dsi3799761b3a.207 - gsmtp

fsocircle2424@gmail.com, ERROR CODE :552 - 5.2.2 The recipient's inbox is out of storage space and inactive. Please
5.2.2 direct the recipient to
5.2.2 https://support.google.com/mail/?p=OverQuotaPerm d2e1a72fcca58-8b09772093dsi3799761b3a.207 - gsmtp

Reporting-MTA: dns; mx.mgovcloud.in
Arrival-Date: Wed, 04 Nov 2026 16:47:44 +0530

Original-Recipient: rfc822;
Final-Recipient: rfc822; fsovikaspuri31@gmail.com
Status: 550
Action: failed
Last-Attempt-Date: 4 Nov 2026 11:19:54 GMT
Diagnostic-Code: 5.1.1 The email account that you tried to reach does not exist. Please try
5.1.1 double-checking the recipient's email address for typos or
5.1.1 unnecessary spaces. For more information, go to
5.1.1 https://support.google.com/mail/?p=NoSuchUser d2e1a72fcca58-8b09772093dsi3799761b3a.207 - gsmtp
Remote-MTA: dns; gmail-smtp-in.l.google.com

Original-Recipient: rfc822;
Final-Recipient: rfc822; fso33@gmail.com
Status: 550
Action: failed
Last-Attempt-Date: 4 Nov 2026 11:19:54 GMT
Diagnostic-Code: 5.1.1 The email account that you tried to reach does not exist. Please try
5.1.1 double-checking the recipient's email address for typos or
5.1.1 unnecessary spaces. For more information, go to
5.1.1 https://support.google.com/mail/?p=NoSuchUser d2e1a72fcca58-8b09772093dsi3799761b3a.207 - gsmtp
Remote-MTA: dns; gmail-smtp-in.l.google.com

Original-Recipient: rfc822;
Final-Recipient: rfc822; fsocircle2424@gmail.com
Status: 552
Action: failed
Last-Attempt-Date: 4 Nov 2026 11:19:54 GMT
Diagnostic-Code: 5.2.2 The recipient's inbox is out of storage space and inactive. Please
5.2.2 direct the recipient to
5.2.2 https://support.google.com/mail/?p=OverQuotaPerm
d2e1a72fcca58-8b09772093dsi3799761b3a.207 - gsmtp
Remote-MTA: dns; gmail-smtp-in.l.google.com

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1 Attachment(s)

attachment2.eml
4.3 KB

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mailer-daemon@mail.mgovcloud.in < mailer-daemon@mail.mgovcloud.in >

Wed, 04 Nov 2026 4:47:58 PM +0530

To "apfs.delhi"<apfs.delhi@delhi.gov.in>

This message was created automatically by mail delivery software.
A message that you sent could not be delivered to one or more of its recipients. This is a permanent error.

fso1.delhi@nic.in, ERROR CODE :550 - 550 5.1.1 Invalid email recipients

Reporting-MTA: dns; mx.mgovcloud.in
Arrival-Date: Wed, 04 Nov 2026 16:47:44 +0530

Original-Recipient: rfc822;
Final-Recipient: rfc822; fso1.delhi@nic.in
Status: 550
Action: failed
Last-Attempt-Date: 4 Nov 2026 11:17:57 GMT
Diagnostic-Code: 550 5.1.1 Invalid email recipients

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1 Attachment(s)

attachment2.eml
4.3 KB

apfs.delhi < apfs.delhi@delhi.gov.in >

Wed, 04 Nov 2026 4:47:49 PM +0530

To "TUGHLAKABAD C-52"<fsocircle52@gmail.com>,"FSO FSO" <fsovikaspuri31@gmail.com>,"FSO CIRCLE"<fsocircle56@gmail.com>,"Virender Pal Singh FSO-69"<ssp6519@gmail.com>,"FSO CIRCLE-01" <fsocirle01@gmail.com>,"circle08 mundka" <circle08mundka2@gmail.com>,"SANGAM VIHAR C-49" <fsocircle49@gmail.com>,"Kirari Circle"<kiraricircle9fs@gmail.com>,"BAWANA C-7" <circle07bawana@gmail.com>,"FSO MANGOLPURI" <fsomangolpuri@gmail.com>,"FSOC27"<fsoc27@gmail.com>,"circle 55" <trilokpuricircle55@gmail.com>,"circle 21"<fsocircle21office@gmail.com>,"FSO ROHINI"<fsorohini13@gmail.com>,"KASTURBA NAGAR C42" <kasturbacircle42@gmail.com>,"UTTAM NAGAR C-32" <fso.c.32@gmail.com>,"BABARPUR C-67"<babarpur67@gmail.com>,"SEEMAPURI C-63"<fsoc63@gmail.com>,"NANGLOI JAT C-11" <fsocircle11@gmail.com>,"GREATER KAILASH C-50" <rkkanojia99@gmail.com>,"FSO Circle-31"<fsocircle31@gmail.com>,"BIJWASAN C-36"<fsobijwasan2013@gmail.com>,"MADIPUR C-26" <fsoc26@gmail.com>,"KRISHNA NAGAR C-60" <krishnanagarc60@gmail.com>,"FSO C-66"<fsoghondac66@gmail.com>,"GANDHI NAGAR C-61"<premfso123@gmail.com>,"NEW DELHI C-40" <fsolaxmibainagar@gmail.com>,"JANAKPURI C-30" <fsoc30@gmail.com>,"MUNDKA C-8"<circle08mundka@gmail.com>,"DELHI CANTT C-38"<fsodelhicantt38@gmail.com>,"circle 45" <official.circle45@gmail.com>,"circle45"<circle45@gmail.com>,"ROHTASH NAGAR C-64"<rohtashnagar64@gmail.com>,"Burari C-2" <circle2burari@gmail.com>,"DWARKA C-33"<fsoc33@gmail.com>,"C 61" <fsocircle61@gmail.com>,"Circle05 Badli"<circle05badli@gmail.com>,"DEOLI C-47" <deolic47@gmail.com>,"Narela C-1"<fso1.delhi@nic.in>,"Fso 24" <fsocircle2424@gmail.com>,"JANGPURA C41"<jangpuracircle@gmail.com>,"fso33" <fso33@gmail.com>,"NAJAFGARH C-35"<fso.najafgarh35@gmail.com>,"SHAKUR BASTI C-15"<circle.csb@gmail.com>,"ADARSH NAGAR C-4" <circle04fs@gmail.com>,"Fso Najafgarh"<fsonajafgarh35@gmail.com>,"TRI NAGAR C-16"<northc16@gmail.com>,"MODEL TOWN C-18" <modaltownc18@gmail.com>,"KAROL BAGH C-23" <fsokarolbagh23@gmail.com>,"VISHWAS NAGAR C-59" <circle059@gmail.com>,"KALKAJI C-51"<fso51kalkaji@gmail.com>,"RITHALA C-6" <circle6rithala@gmail.com>,"MEHRAULI C-45"<fsocircle45@gmail.com>,"Fso circle 57"<fsocircle57@gmail.com>,"C 46 Chattarpur"<fsoc46@gmail.com>,"LAXMI NAGAR C-58"<fsocircle58@gmail.com>,"Circle54 okhla" <circle54okhla@gmail.com>,"KARAWAL NAGAR C-70" <fsoc70@gmail.com>,"SHALIMAR BAGH C-14"<fso4teen@gmail.com>,"TILAK NAGAR C-29"<fso.c29@gmail.com>,"SEELAMPUR C-65" <fsoc65@gmail.com>,"WAZIRPUR C-17"<wazirpurcircle@gmail.com>,"BADARPUR C-53"<fso53badarpur@gmail.com>,"HARI NAGAR C-28" <fsocircle28@gmail.com>,"PALAM C-37"<fsopalam@gmail.com>,"FSO C-10 Sultanpur Majra"<fsoc10sultanpurmajra@gmail.com>,"FSO Chandni chowk" <fsochandnichowk@gmail.com>,"Fso 62"<fsoshahdara62@gmail.com>,"Timarpur C-3"<fsotimarpur03@gmail.com>,"Matiala C-34"<deofs.delhi@gmail.com>,"FSO c-02" <circle02burari@gmail.com>,"DWARKA C-33"<fso333@gmail.com>

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<acnewdelhi0808@gmail.com>,"acnorthzone"<acnorthzone@gmail.com>,"AC NE"
<acne5453@gmail.com>,"acnwfs"<acnwfs@gmail.com>,"acolddelhifs"
<acolddelhifs@gmail.com>,"outernorthfs"<outernorthfs@gmail.com>,"AC South"
<acsouthfs@gmail.com>,"acsoutheast7"
<acsoutheast7@gmail.com>,"acsouthwestdwarka1"
<acsouthwestdwarka1@gmail.com>,"Assistant Commissioner West"<acwest-fs@delhi.gov.in>,"acwestfs"<acwestfs@gmail.com>

Madam / Sir,

Please find the attachment on the subject cited above.

With Regards,
IT Branch
Department of Food, Supplies and Consumer Affairs

1 Attachment(s)

Circulation of SOP for Rightful …
6 MB