

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
DEPARTMENT OF FOOD SUPPLIES & CONSUMER AFFAIRS
ADMINISTRATION BRANCH, HEAD QUARTER
ROOM NO.305, K BLOCK, VIKAS BHAWAN
I.P.ESTATE, NEW DELHI-110002

No.F.4(4)/2023/F&S/Admn/ 2401-2403

Dated: 13/10/2023

Sub:- Uploading of Draft RRs for the post of Staff Car Drivers (Ordinary Grade, Grade-II, Grade.-I, Special Grade).

The draft Recruitment Rules approved by the Services Department vide their U.O.No.F.No.2(06)/RR/2022/S-IV/1499 dated 19.09.2023 is being uploaded on the website of the Department for inviting comments/suggestions of stakeholders, if any.

The comments/suggestions if any may be submitted within a period of 30 days to this department either by mail on fsoadmn305@gmail.com or through a letter at the address "Secretary-cum-Commissioner, Office of the Commissioner Department of Food Supplies & Consumer Affairs, K Block, Vikas Bhawan, I.P Estate, New Delhi-110002.

This issues with the prior approval of Competent Authority.

[Signature]
13/10/23

(SUDHEER SHOKEEN)
FOOD & SUPPLY OFFICER(ADMN.)

No.F.4(4)/2023/F&S/Admn/ 2401-2403

Dated: 13/10/2023

Copy forwarded for information and necessary action to:-

1. PS to CFS/Spl. CFS, F&S Dept., GNCTD.
2. Dy Secretary (Services), Services-IV, Govt. of NCT of Delhi.
3. SSA(IT), F&S Dept., with the request to upload the Draft Recruitment rules for Staff Car Drivers on the website of the Department.
4. Guard file.

[Signature]
13/10/23

FOOD & SUPPLY OFFICER(ADMN.)

790/SSA/IT
13/10/23

Pl. upload.

Tarun

[Signature]
13/10/2023

Draft RRs for the post of Staff Car Driver (Ordinary Grade)

1. (Name of the Post)	Staff Car Driver (Ordinary Grade)
2. (Number of Post)	05*(2023) *Subject to variation dependent on work-load
3.(Classification)	General Central Service, Non-Ministerial, Non-Gazetted, Group 'C'
4.(Pay Level in the Pay Matrix)	Level-2 (Rs. 19900-63200/-) of the Pay Matrix
5. (Whether Selection or Non-Selection Post)	Not Applicable
6. (Age Limit for Direct Recruits)	18-25 years* (Relaxable for government servants upto 40 years in accordance with the instructions or orders issued by the Central Government. Note: The crucial date for determining the age limit shall be as advertised by DSSSB/Competent Authority. *In case of post being filled up by all-India Open Competition, the age limit would be between 18 year and 27 years.
7. (Educational & other qualifications required for direct recruits)	Essential:- 1. Pass in 10 th Standard. 2. Possession of a Valid Driving License for Motor Cars. 3. Knowledge of Motor mechanism (the Candidate should be able to remove minor defects in Vehicle). 4. Experience of Driving a Motor Car for at least three years. Desirable: Three Years' service as Home Guard/Civil Volunteers. Note 1 : Qualifications are relaxable at the discretion of the Competent Authority in the case of candidates otherwise well qualified. Note2 : The qualification(s) regarding experience is relaxable at the discretion of the Competent Authority in the case of candidates belonging to Scheduled Castes or Scheduled Tribes if at any stage of selection the Competent Authority is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancy reserved for them.
8. (Whether Age & Educational Qualifications prescribed for direct recruits will apply in case of promotees)	Not Applicable
9.(Period of Prob, If any)	Two Years for Direct Recruits
10.(Method of rectt. Whether by direct rectt. or by promotion or by Deputation/absorption and percentage of the vacancies to be filled by various methods)	By Deputation/Absorption failing which by Direct Recruitment

<p>11.(In case of rectt. By Promotion/Deputation/absorption grades from which promotion/deputation/absorption to be made.</p>	<p>Deputation/Absorption: Officers of the Central Government/ State Government or Union Territories:</p> <p>(a)(i) Holding analogous post on a regular basis in the parent cadre or department</p> <p>Or</p> <p>(ii) From amongst Group C employees in Level-1 (18000-56900/-) in Pay Matrix with three years of regular service in the office where vacancy arises failing which from Group C employees in Level-1 (18000-56900/-) in Pay Matrix with three years of regular service in Central Government/State Government/UT territories and on the basis of driving test to assess the competence to drive motor cars</p> <p>and</p> <p>(b) possessing the following qualification and experience as prescribed in Column No. 7</p> <p>Note 1: The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other Organization/Department of the Central Government/state Government/UT shall ordinarily not exceed three years.</p> <p>Note 2: The maximum age limit for appointment by deputation/absorption shall be Not Exceeding 56 years as on the closing date of receipt of applications.</p>
<p>12.(If a DPC exists what is its Composition)</p>	<p>Group-'C' Departmental Confirmation Committee (for considering confirmation)</p> <p>1.Principal Secretary/Secretary (AR)-Chairperson.</p> <p>2.Head of the Department -Member.</p> <p>3.Dy. Secretary (GAD)- Member</p> <p>Note: Senior most member of the Departmental Confirmation Committee shall act as Chairperson in case the notified Chairperson of the Departmental Confirmation Committee happens to be junior to another member of the Departmental Confirmation Committee</p>
<p>13.(Circumstances in which U.P.S.C. to be consulted in making Recruitment)</p>	<p>Consultation with Union Public Service Commission is not necessary</p>

Draft RRs for the post of Staff Car Driver (Grade-II)

1. (Name of the Post)	Staff Car Driver(Grade – II)
2. (Number of Post)	04*(2023) *Subject to variation dependent on work-load
3.(Classification)	General Central Service , Non-Ministerial, Non-Gazetted, Group 'C'
4.(Pay Level in the Pay Matrix)	Level-4 (Rs. 25500 -81100/-) of the Pay Matrix
5. (Whether Selection or Non-Selection Post)	Non-Selection
6. (Age Limit for Direct Recruits)	Not Applicable
7. (Educational & other qualifications required for direct recruits)	Not Applicable
8. (Whether Age & Educational Qualifications prescribed for direct recruits will apply in case of promotees)	Not Applicable
9.(Period of Prob, If any)	Not Applicable
10.(Method of rectt. Whether by direct rectt. or by promotion or by Deputation/absorption and percentage of the vacancies to be filled by various methods)	By Promotion
11.(In case of rectt. By Promotion/Deputation/absorption grades from which promotion/deputation/absorption to be made.	<p>Promotion: Staff Car Driver (Ordinary Grade) in pay Level-2 Rs. 19900-63200 of the pay matrix with 9 years of regular service in the grade and have passed the trade test, specified by the government.</p> <p>Note: Where juniors who have completed their qualifying/eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying/eligibility service by more than half of such qualifying/eligibility service, or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying/ eligibility service.</p>
12.(If a DPC exists what is its Composition)	<p>Group-'C' Departmental Promotion Committee (for considering promotion)</p> <p>1.Principal Secretary/Secretary (AR)-Chairperson.</p> <p>2.Head of the Department -Member.</p> <p>3.Dy. Secretary (GAD)- Member</p> <p>Note: Senior most member of the Departmental Promotion Committee shall act as Chairperson in case the notified Chairperson of the Departmental Promotion Committee happens to be junior to another member of the Departmental Promotion Committee</p>
13.(Circumstances in which U.P.S.C. to be consulted in making Recruitment)	Consultation with Union Public Service Commission is not necessary

Draft RRs for the post of Staff Car Driver (Grade-I)

Column No.	Provisions agreed by Services Department
1. (Name of the Post)	Staff Car Driver (Grade-I)
2. (Number of Post)	05*(2023) *Subject to variation dependent on work-load.
3.(Classification)	General Central Service, Non-Ministerial, Non-Gazetted, Group 'C'
4.(Pay Level in the Pay Matrix)	Level-5 (Rs. 29200 -92300/-) of the Pay Matrix
5. (Whether Selection or Non-Selection Post)	Non-Selection
6. (Age Limit for Direct Recruits)	Not Applicable
7. (Educational & other qualifications required for direct recruits)	Not Applicable
8. (Whether Age & Educational Qualifications prescribed for direct recruits will apply in case of promotees)	Not Applicable
9.(Period of Prob, If any)	Not Applicable
10.(Method of rectt. Whether by direct rectt. or by promotion or by Deputation/absorption and percentage of the vacancies to be filled by various methods)	By Promotion
11.(In case of rectt. By Promotion/Deputation/absorption grades from which promotion/deputation/absorption to be made.	<p>Promotion: Staff Car Driver (Grade-II) of Level-4 (Rs. 25500-81100) of pay matrix with 06 years of regular service in the grade or with a combined service of 15 years in Staff Car Driver (Grade-II) and Staff Car Driver (Ordinary Grade) and have passed the trade test, specified by the government.</p> <p>Note: Where juniors who have completed their qualifying/eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying/eligibility service by more than half of such qualifying/eligibility service, or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying/eligibility service.</p>
12.(If a DPC exists what is its Composition)	<p>Group-'C' Departmental Promotion Committee (for considering promotion)</p> <p>1.Principal Secretary/Secretary (AR)-Chairperson.</p> <p>2.Head of the Department -Member.</p> <p>3.Dy. Secretary (GAD)- Member</p> <p>Note: Senior most member of the Departmental Promotion Committee shall act as Chairperson in case the notified Chairperson of the Departmental Promotion Committee happens to be junior to another member of the Departmental Promotion Committee</p>
13.(Circumstances in which U.P.S.C. to be consulted in making Recruitment)	Consultation with Union Public Service Commission is not necessary

Draft RRs for the post of Staff Car Driver (Special Grade)

1. (Name of the Post)	Staff Car Driver (Special Grade)
2. (Number of Post)	01*(2023) *Subject to variation dependent on work-load.
3.(Classification)	General Central Service, Non-Ministerial, Non-Gazetted, Group 'B'
4.(Pay Level in the Pay Matrix)	Level-6 (Rs. 35400 -112400/-) of the Pay Matrix
5. (Whether Selection or Non-Selection Post)	Non-Selection
6. (Age Limit for Direct Recruits)	Not Applicable
7. (Educational & other qualifications required for direct recruits)	Not Applicable
8. (Whether Age & Educational Qualifications prescribed for direct recruits will apply in case of promotees)	Not Applicable
9.(Period of Prob, If any)	Two Years
10.(Method of rectt. Whether by direct rectt. or by promotion or by Deputation/absorption and percentage of the vacancies to be filled by various methods)	By Promotion
11.(In case of rectt. By Promotion/Deputation/absorption grades from which promotion/deputation/absorption to be made.	<p>Promotion: Staff Car Driver (Grade-I) in Level-5 of Rs. 29200-92300 of pay matrix with 03 years of regular service in the Staff Car Driver Grade-I and have passed the trade test, specified by the Government.</p> <p>Note: Where juniors who have completed their qualifying/ eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying/ eligibility service by more than half of such qualifying/ eligibility service or two years, whichever is less, and have successfully completed probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying/ eligibility service</p>
12.(If a DPC exists what is its Composition)	<p>Group-'B' Departmental</p> <p>1. Pr. Secretary/Secretary (TTE)-Chairperson.</p> <p>2.Adminstrative Secretary of F&S Department Member.</p> <p>3. Spl. /Addl. Secretary.(H&FW)- Member</p> <p>Note: Senior most member of the Departmental Promotion Committee shall act as Chairperson in case the notified Chairperson of the Departmental Promotion Committee happens to be junior to another member of the Departmental Promotion Committee</p>
13.(Circumstances in which U.P.S.C. to be consulted in making Recruitment)	Consultation with Union Public Service Commission is not necessary