

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
DEPARTMENT OF FOOD SUPPLIES & CONSUMER AFFAIRS
K BLOCK, VIKAS BHAWAN, I.P. ESTATE, NEW DELHI - 002
(ADMINISTRATION BRANCH)

No. F.2(3)/2025/F&S/Admn./1923-30

Dated: 16/09/25

ORDER No. 63

In exercise of powers conferred under Rule 13 (3) & 18 of Delegation of Financial Power Rules, 1978 (read with section 46 of GNCTD Act 1991 and Rules framed under subsection 3 of Section 46 of GNCTD Act 1991 notified vide No. F.11/11/91-Fin (B) Dated 01.12.1993). Since the post of Spl. Commissioner, F&S is lying vacant and in supersession of all previous orders regarding delegation of financial powers, the under signed is pleased to authorise Sh. Naveen Mediratta, Asstt. Commissioner (Admn.), F&S Department to exercise the Financial Powers of H.O.D. (As per annexure-A) in respect of Department of Food Supplies & Consumer Affairs as delegated to H.O.D. by the Finance Department vide their O.M. No. FIN-POL/1/2025-Policy-Finance/Comp-246398/1758-1771 Dated 02.09.2025. Financial Powers delegated to Administrative Secretary vide above mentioned O.M. shall continue to be exercised by ACS, F&S.

The above delegation of financial powers is subject to completion of all codal formalities as per Rules applicable in each case. The officer will exercise these powers subject to such orders/instructions as may be issued from time to time by the Government of India/Government of NCT of Delhi and after vetting of the proposal by the Accounts functionaries of the Department.


(PRASHANT GOYAL)
ADDL. CHIEF SECRETARY (F&S)

No. F.2(3)/2025/F&S/Admn./1923-30

Dated: 16/09/25

Copy forwarded to:

1. P.S to ACS, F&S Department.
2. P.S. to Spl. CFS, F&S Department.
3. All Asstt. Commissioners/H.O.O., F&S Department.
4. DCA/Sr. AO/DDO(F&S Distts./HQ), Vikas Bhawan New Delhi
5. System Analyst F&S(HQ) to upload the order on the website of F&S
6. Pay & Accounts Officer Concerned through respective H.O.O./DDO.
7. Official Concerned.
8. Personal file
9. Guard file


(RAJALAKSHMI FRANCIS)
DEPUTY CONTROLLER ACCOUNTS (F&S)

967/SSA/17
17/9/25

**Sub:-Delegation of Financial Powers to Assistant Commissioner
(Admin.) Food & Supply Department, GNCTD.**

Sl. No.	Nature of Power	Financial Powers delegated to Assistant Commissioner (Admin)
1.	<u>Contingent Expenditure</u> (a) Unspecified Items (Recurring)	Rs. 5,00,000/- (Rupees five lakh) per annum
	(b) Unspecified Items (Non-Recurring)	Rs. 1,00,000/- (Rupees one lakh) per annum in each case
2.	(a) Hiring of any kind of vehicle	Rs. 1,00,000/- (Rupees One Lakh) Per month
	(b) Reimbursement of Conveyance charges	Rs. 4,000/- (Rupees Four Thousand) per month per person
3.	Electric gas and Water charges	Full Power
4.	Fixture and Furniture	
	(a) Purchase of furniture & fixture under CSS/ State Scheme/ any other Mission/ Project/ SSA/PM SHRI or any other such Schemes.	NIL
	(b) Purchase/Repair/Hiring/ Replacement & condemnation of furniture and fixture for offices other than (a)	Rs. 2,00,000/- (Rupees Two Lakh) per annum
5.	Motor Vehicles	
	(a) Maintenance, up keep and repair of vehicles	Rs. 1,00,000/- (Rupees One Lakh) per annum
6.	Works and Repairs	
	(a) Execution of petty works, repairs and day to day maintenance of Govt. buildings.	Rs. 3,00,000/- (Rupees Three Lakh) per annum per building, if the work is executed departmentally. Full power if the work is executed through PWD.
	(b) Repairs and alterations to hired and requisitioned building	(i) Non - recurring :- Rs. 2,00,000/- (Rupees two lakh) per annum. (ii) Recurring :- Rs. 50,000/- (Rupees Fifty Thousand only) per annum

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7.	Postal and Telegraphs Charges	
	(a) Charges for the issue of letters, telegram etc.	Full power
	(b) Commission on money orders	Full power
8.	Repairs/Periodical Servicing/ AMC of machinery and equipments	Rs. 5,00,000/- (Rupees five lakh) per annum
9.	Purchase of Stationery stores	Rs. 5,00,000/- (Rupees five lakh) per annum
10.	Supply of Uniforms, badges and other articles of clothing etc., and Washing Allowance.	Full power
11.	Stores	
	(a) Store required for works	Rs. 2,00,000/- (Rupees Two Lakh) per annum
	(b) Others stores i.e. stores required for the working of an establishment (instruments, equipments and apparatus).	Rs. 2,00,000/- (Rupees Two Lakh) per annum
12.	Telephone Charges: - (As may be fixed by Government from time to time)	
	(a) Office Telephone	Full power
	(b) Sanction of Residential telephones in case of officers drawing salary in Level 12 of Pay matrix of 7th CPC (pre - revised PB-3 : 15,600-39,100 plus Grade Pay - 7,600/-) and above.	Full power
	(c) Installation of Internet Connection in office including leased lines.	Rs. 2,00,000/- (Rupees Two Lakh) per annum
	(a) Purchase of all office equipments and other services including all IT related goods and services.	Rs. 5,00,000/- (Rupees Five Lakh) per annum
13.	(b) Repair/Replacement/ hiring/condemnation/ maintenance of all office equipments and other services including all IT related goods and services.	Rs. 5,00,000/- (Rupees Five Lakh) per annum
14.	Grant of Special pay to Cashiers / Group 'C' staff handling cash.	Full Power
15.	Sanction of GPF withdrawal to Govt. servants	Full power, except in respect of Secretaries and Head of Departments belonging to All India Service Officers
16.	To sanction the undertaking of work for which fee/ Honorarium is offered and acceptance thereof.	As prescribed in FRSR
17.	Sanction and payment to casual labourer for departmental work.	Full Power
18.	Washing & dry cleaning of linen.	Full Power

