

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
DEPARTMENT OF FOOD, SUPPLIES & CONSUMER AFFAIRS
'K' BLOCK, VIKAS BHAWAN, I.P. ESTATE, NEW DELHI-110002
(Policy Branch)

F.3(6)P&C/F&S/Misc./2021/338-46

Dated : 10/04/2026

CIRCULAR

Subject : Arrangement of Additional Storage Space for storage of foodgrains for distribution of additional quantities.

This is with reference to the instructions issued in connection with the Arrangement of Additional Storage Space for storage of foodgrains for distribution of additional quantities vide reference Nos. F.15(86)/CFS/Dist./ONORC/2023/1109-18 dated 23.11.2023, F.3(20)/F&S/Misc/Policy/2022/57-66 dated 10.02.2024 & dated 29.07.2024, F.3(06)P&C/F&S/Misc./2021/519-528 dated 28.10.2024 and F.3(6)/P&C/F&S/Misc./2021/240-256 dated 01.04.2025 respectively.

It is once again reiterated that the instructions issued on the above mentioned references should be followed scrupulously and no deviation is permissible in the procedure to be adopted while deciding the arrangement of additional Storage / Godown / Space for storage of SFAs for distribution.

With a view to ensure smooth distribution of Specified Food Articles (SFAs) to the beneficiaries and also to address the issue of space constraints of FPS for storage, the following instructions are hereby once again reiterated :-

1. Requirement for additional Storage / Godown / Space for storage of SFAs needs to be recorded properly on receipt of written request from the FPS.
2. Declaration to this effect in the attached prescribed proforma is required to be submitted to the concerned circle FSO for consideration/acceptance.
3. The concerned circle FSO shall record in writing reasonable justification for the Additional Storage / Godown / Space through physical verification and the verification report shall be the invariable part of the process and a copy of the order shall be forwarded to the concerned AC, AC Enforcement and PS to Spl. Commissioner, F&S.
4. The acceptance on the request for additional Storage / Godown / Space is subject to the condition that there should be no pilferage, diversion, adulteration, replacement or tampering with the food grains during transportation and distribution on the part of FPS dealer.
5. The distance of Additional Storage / Godown / Space shall not be more than 200 mtrs. from the FPS premises and also within the jurisdiction of same revenue district.

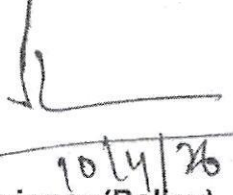
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6. No SFA or any other item shall be distributed from the Additional Storage / Godown / Space.
7. All the FPSs of Govt. of NCT of Delhi, be categorically directed to display the permission of additional Godown, if granted, on the notice board of FPS so that no such ambiguity persists during any inspection carried out in future.
8. The above process shall be finalized by the circle FSO with due diligence and a reasoned order shall be issued by him and a copy of the same shall be endorsed to the Zonal Assistant Commissioner for record.
9. The Additional Storage / Godown / Space should be geo-mapped and advance declaration thereof shall be available with the concerned Asstt. Commissioner.

Any deviation in the above process shall invite action under relevant rules.

The above arrangements are made on temporary basis and will be applicable w.e.f. 1st April, 2026 to 31st March, 2027 to meet the requirements of additional Storage / Godown / Space.

This issues with the prior approval of the Competent Authority.


10/04/26
Asstt. Commissioner (Policy)

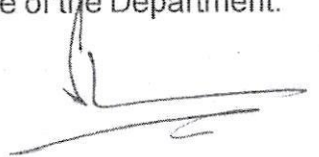
Encls. : As above

F.3(6)P&C/F&S/Misc./2021/ 338-46

Dated : 10/04/2026

Copy to :-

1. Secretary to Hon'ble Minister, F&S, Govt. of NCT of Delhi.
2. General Manager, DSCSC Ltd., 7-9, Aapurti Bhawan, Aram Bagh, Paharganj, New Delhi.
3. P.S. to Addl. CS-cum-Commissioner, F&S, Govt. of NCT of Delhi.
4. P.S. to Addl. Commissioner, F&S, Govt. of NCT of Delhi.
5. All Zonal Assistant Commissioner, F&S, Govt. of NCT of Delhi.
6. All Circle FSOs/FSIs through Zonal ACs, F&S, Govt. of NCT of Delhi.
7. Asstt. Commissioner (Enforcement / Vigilance / Policy), F&S, GNCT of Delhi.
8. All FPS Dealers through respective Circle FSO.
9. Dy. Director (IT), F&S for uploading the Circular on the website of the Department.
10. Guard File.


Asstt. Commissioner (Policy)